

Compensation Fund Vacancies

The Department of Employment and Labour's intention to promote equity through the filling of these posts with the candidates whose transfer/appointment will promote representivity in line with the numeric targets as contained in the Employment Equity Plan of the Department.

DEPUTY DIRECTOR: STRATEGIC PLANNING

REFERENCE NO: HR 5/1/2/3/2
REMUNERATION: R 896 436 per annum (all inclusive) (SR 11)
ENQUIRIES: Mr MJ Ledwaba, Tel: 072 591 9784
APPLICATIONS: Jobs-CF2@labour.gov.za

REQUIREMENTS: Three-year qualification (on NQF Level 6) in Strategic Management/ Business Administration/ Business Management/ Public Management. 5 years' functional experience in strategic planning environment on Assistant Director level or entry management level.

DEPUTY DIRECTOR: FRAUD INVESTIGATION

REFERENCE NO: HR 5/1/2/3/3
REMUNERATION: R 896 436 per annum (all inclusive) (SR 11)
ENQUIRIES: Ms F Fakir, Tel: 071 677 0277
APPLICATIONS: Jobs-CF2@labour.gov.za

REQUIREMENTS: Three (3) year tertiary qualification (on NQF Level 6) in Forensic Investigations/ Commerce/ Law/Criminal Justice. Post Graduate Degree relevant for the above will be an advantage. 5 years' functional experience in investigation on crime or in anti-corruption environment of which 2 years as Assistant Director level or entry management level.

ASSISTANT DIRECTOR: PENSION PAYMENT

REFERENCE NO: HR 5/1/2/3/4
REMUNERATION: R 582 444 per annum (all inclusive) (SR 10)
ENQUIRIES: Ms Y Tshidada, Tel: 060 989 8361
APPLICATIONS: Jobs-CF12@labour.gov.za

REQUIREMENTS: National Diploma/Degree (on NQF Level 6) in Finance. 2 years' functional experience on pension or payroll administration environment. 2 years' supervisory experience.

ASSISTANT DIRECTOR: FACILITIES

REFERENCE NO: HR 5/1/2/3/5
REMUNERATION: R 468 459 per annum (all inclusive) (SR 09)
ENQUIRIES: Mr MS Mokau, Tel: 060 971 4675
APPLICATIONS: Jobs-CF3@labour.gov.za

REQUIREMENTS: Three-year tertiary qualification (on NQF Level 6) in Building Science/ Architecture/ Civil Engineering/Quantity Survey/ Facility Management/ Property Management. 4 years' functional experience in facilities and building management of which 2 years is supervisory experience.

ASSISTANT DIRECTOR: BOARD AND CORPORATE SECRETARIAT

REFERENCE NO: HR 5/1/2/3/6
REMUNERATION: R 468 459 per annum (all inclusive) (SR 09)
ENQUIRIES: Ms D Matabane, Tel: 078 457 0377
APPLICATIONS: Jobs-CF11@labour.gov.za

REQUIREMENTS: Three-year tertiary qualification (on NQF Level 6) in Public Administration/ Office Administration/ Business Administration/ Commerce Law/ Office Management/ Public Management/ Administration Management: General. 4 years' functional experience in secretariat/ administration of which 2 years is supervisory.

ASSISTANT DIRECTOR: DEMAND AND ACQUISITIONS

REFERENCE NO: HR 5/1/2/3/7
REMUNERATION: R 468 459 per annum (all inclusive) (SR 09)
ENQUIRIES: Mr S Hadebe, Tel: 060 683 4325
APPLICATIONS: Jobs-CF13@labour.gov.za

REQUIREMENTS: Three-year qualification (on NQF Level 6) in Supply Chain Management/ Logistics/ Purchasing Management. Bcom Law will be added advantage. 2 years' functional experience in SCM Contract Management and Demand and Acquisitions. 2 years' supervisory experience in SCM contract Management and Demand and Acquisitions.

NOTE: APPLY FOR ALL APPLICATIONS

Coloureds, Indians Whites and Persons with disabilities are encouraged to apply

CLOSING DATE: 12 MAY 2025 @16:00 (Walk-In) and 00:00 (Online)

CENTRE: Compensation Fund, Pretoria

Application address or hand delivery: Chief Director: Corporate Services: P O Box 955, Pretoria, 0001 67 Thabo Sehume & Madiba Street, Delta Heights Building

NOTE: All attachments for online application must include an application form Z83 and CV only, in PDF and as one (1) document or attachment, indicate the correct job title and the reference number of the post on the subject line of your email. Use the correct email address associated with the post. JPEG (picture/snapshot) application will not be accepted. Failure to do so, your application will be disqualified. Applications quoting the relevant reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. Received applications using the incorrect application for employment (old Z83) will not be considered. Each post(s) advert must be accompanied by its own application form for employment and must be fully completed, initialled and signed by the applicant as instructed below. Failure to fully complete, initial and sign the Z83 form will lead to disqualification of the application during the selection process. All fields of Section A, B, C and D of the Z83 must be completed in full. Section E, F, G (Due to the limited space on the Z83 it is acceptable for applicants to indicate refer to CV or see attached. However, the question related to conditions that prevent re-appointment under Part "F" must be answered and declaration signed. Only an updated comprehensive CV (with detailed previous experience if any) and a completed and signed new Z83 application form is required. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources and such qualification(s) and other related document(s) will be in line with the requirements of the advert. Non-RSA Citizens/ Permanent Resident Permit holders in possession of foreign qualifications must be accompanied by an evaluation report issued by the South African Qualification Authority (SAQA) (only when shortlisted). The Department does not accept applications via fax. Applicants who do not comply with the abovementioned instructions/ requirements, as well as applications received late will not be considered. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to shortlisted candidates only. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate's suitability based on the post's technical and generic requirements. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act(POPIA) Your information will be used solely for the purpose of this promotion and will not be shared with third parties without prior consent unless required by law. The Department reserves the right not to make any appointment(s) to the below advertised post(s). The successful candidate will be expected to sign a performance agreement. The Department is an equal opportunity affirmative action employer. The Employment Equity Plan of the Department shall inform the employment decision. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s). **For more details on each post, please be referred to the website: www.labour.gov.za.**