
Position	: News Editor
Reporting to	: Product Manager
Department	: Editorial
Location	: Komani

POSITION OVERVIEW

The REP is an award-winning newspaper that prides itself on in-depth local news coverage and cutting-edge investigations. It is an established leader in print in the Eastern Cape and has a growing digital audience for its multi-media content. We are looking for a dynamic and experienced news editor to drive the coverage of news for our print and digital platforms. The candidate must have:

- Significant experience in the news industry,
- Exceptional editing skills, including a high standard of competence in English and the ability to think critically and fact check,
- The strength to lead and inspire a diverse team of reporters and contributors.
- Strong organisational skills,
- A taste for creativity, ingenuity and innovation.

MAIN RESPONSIBILITIES / OUTCOMES

- Responsible for the newspaper's overall news coverage including managing the news diary, developing story ideas, spearheading investigative projects and producing quality and exclusive news content. A key requirement is ensuring the punctual delivery of high-quality content with attention to detail, speed, accuracy and clarity.
- The candidate must be able to work in a digital-first environment where news is filed for the website first and to work closely with the digital editor in instances of breaking news to ensure rolling coverage throughout the day.
- Repackage, rewrite and edit news content from multiple sources and ensure reporters are briefed to file across all platforms;
- Represent the newspaper in various capacities when required by the Manager;

QUALIFICATIONS AND REQUIREMENTS

- A three or four year qualification in journalism would be advantageous;
- Minimum of 6 years' experience in a mainstream daily or weekend news environment;
- Experience acquired on both print and digital publications will be an added advantage;
- Extensive experience in managing a newsroom;
- A thorough knowledge of journalistic ethics and media law;
- A track record in news reporting and feature writing;
- Experience in working within a team;
- A valid driver's licence.

SKILLS, ATTRIBUTES & ATTITUDES:

- Excellent news gathering, research, writing and editing skills;
- Above average command of the English language;
- Knowledge of current affairs;
- Knowledge of issues affecting Komani and the surrounding areas will be advantageous;
- Ability to network;
- Be prepared to work irregular hours;
- Enthusiasm for grooming and nurturing junior journalists;
- A receptiveness to feedback and openness to change.
- Online/digital savvy;

Short listed candidates may be asked to complete a writing and news reporting exercise.

The successful candidate will be expected to provide content for our digital platforms and must be able to use social media in their daily reporting.

Please send your CV to: recruitment@dispatch.co.za

Job reference no: NRQT

Closing Date: 30 May 2025

Arena Holdings (Pty) Ltd is an Affirmative Action Employer and as such, preference will be given to candidates who will add to the diversity of our organization. Kindly take note that should we not respond to you in the next 21 days, you may regard your application as unsuccessful.