

# Compensation Fund Vacancies

The Department of Employment and Labour’s intention to promote equity through the filling of these posts with the candidates whose transferral appointment will promote representivity in line with the numeric targets as contained in the Employment Equity Plan of the Department

**DIRECTOR: SUPPLY CHAIN MANAGEMENT**  
(This is a Re-Advertisement candidates who previously applied are encouraged to re-apply)

**CENTRE:** Compensation Fund, Pretoria  
**REFERENCE NO:** HR 5/1/2/3/58  
**REMUNERATION:** R 1 216 824 per annum (all inclusive) (SR 13)  
**ENQUIRIES:** Ms F Fakir, Tel: 012 406 5723

**REQUIREMENTS:** Undergraduate qualification (NQF Level 7) in Supply Chain Management/Economics/ Finance/ Financial Management. 5 years’ functional experience at middle management level in Supply Chain Management environment.

**DIRECTOR: EMPLOYER SERVICES**  
(This is a Re-Advertisement candidates who previously applied are encouraged to re-apply)

**Centre:** Compensation Fund, Pretoria  
**Reference No:** HR 5/1/2/3/59  
**Remuneration:** R 1 216 824 per annum (all inclusive) (SR 13)  
**Enquiries:** Ms F Fakir, Tel: 012 406 5723

**REQUIREMENTS:** Undergraduate qualification (NQF Level 7) in Accounting/ Finance/ Business. 5 years’ functional experience at middle management level in underwriting group insurance or employer registration and assessment raising environment.

**DIRECTOR: ORTHOTICS AND PROSTHETICS**  
(This is a Re-Advertisement candidates who previously applied are encouraged to re-apply)

**CENTRE:** Compensation Fund, Pretoria  
**REFERENCE NO:** HR 5/1/2/3/60  
**REMUNERATION:** R 1 216 824 per annum (all inclusive) (SR 13)  
**ENQUIRIES:** Ms F Fakir, Tel: 012 406 5723

**REQUIREMENTS:** An Undergraduate qualification (NQF Level 7) in Medical Orthotics and Prosthetics as recognized by SAQA. Post Graduate Diploma in Occupational Health will be added advantage. Registration with HPCSA. 5 years’ experience at a middle/ senior management level in a Medical Orthotics and Prosthetics environment

**DIRECTOR: MEDICAL BILLING AND CLINICAL CODING**

**CENTRE:** Compensation Fund, Pretoria  
**REFERENCE NO:** HR 5/1/2/3/61  
**REMUNERATION:** R 1 216 824 per annum (all inclusive) (SR 13)  
**ENQUIRIES:** Ms F Fakir, Tel: 012 406 5723

**REQUIREMENTS:** An Undergraduate qualification (NQF Level 7) in Accounting/ Finance/ Business Management or (Administration)/ Clinical Qualification/ Information Technology. 5 years’ technical experience at Middle Management/ Senior Management level in Health Insurance/ Medical Aid/ Medical Claims processing environment

**DEPUTY DIRECTOR: PROJECTS**

**CENTRE:** Compensation Fund, Pretoria  
**REFERENCE NO:** HR 5/1/2/3/62  
**REMUNERATION:** R 896 436 per annum (all inclusive) (SR11)  
**ENQUIRIES:** Ms M Khosa, Cell: 066 478 0037

**REQUIREMENTS:** Three-year tertiary qualification (on NQF Level 6) in Business Administration/ Public Administration/ Project Management/ Development Studies/ Information Technology and certificate in Project Management. 5 years’ functional experience in Managing projects of which 2 years is at junior management level, project governance and within PMO, PMU and/or EPMO environment

**DEPUTY DIRECTOR: ENTERPRISE RISK MANAGEMENT**

**CENTRE:** Compensation Fund, Pretoria  
**REFERENCE NO:** HR 5/1/2/3/63  
**REMUNERATION:** R 896 436 per annum (all inclusive) (SR11)  
**ENQUIRIES:** Ms K Nkabinde, Cell: 076 229 2252

**REQUIREMENTS:** Three-year tertiary qualification (on NQF Level 6) in Risk Management and Internal Auditing/ Accounting/Accounting Science. 5 years’ functional experience in risk or internal audit environment, of which both should be coupled with experience in improvement of the control environment. 2 of the 5 years should be at a supervisory level.

**ASSISTANT DIRECTOR: ENTERPRISE RISK MANAGEMENT**

**CENTRE:** Compensation Fund, Pretoria  
**REFERENCE NO:** HR 5/1/2/3/64  
**REMUNERATION:** R 468 459 per annum (SR 09)  
**ENQUIRIES:** Mr MJ Raganya, Cell: 064 951 5145

**REQUIREMENTS:** Undergraduate qualification (on NQF Level 6) as recognized by SAQA in Risk Management/ Internal Auditing/ Finance. 4 years’ functional experience in risk or Internal audit/ Finance environment of which two (2) years is at senior practitioner level or equivalent level

**ASSISTANT DIRECTOR: MEDICAL PAYMENTS (X 2POSTS)**

**CENTRE:** Compensation Fund, Pretoria  
**REFERENCE NO:** HR 5/1/2/3/65  
**REMUNERATION:** R 468 459 per annum (SR 09)  
**ENQUIRIES:** Ms TJ Lekganyane, Cell: 066 471 6560

**REQUIREMENTS:** Three-year tertiary qualification (on NQF Level 6) in Accounting/ Finance/ Internal Audit/ Informatics/ Business Management/ Operations Management/ Public Administration/ Clinical Qualification. 4 years’ functional experience in financial services/medical services/ claims processing environment of which 2 years is supervisory experience.

**ASSISTANT DIRECTOR: PROJECTS PROJECT**  
(This is a Re-Advertisement candidates who previously applied are encouraged to re-apply)

**CENTRE:** Compensation Fund, Pretoria  
**REFERENCE NO:** HR 5/1/2/3/66  
**REMUNERATION:** R 468 459 per annum (SR 09)  
**ENQUIRIES:** Ms M Khosa, Cell: 066 478 0037

**REQUIREMENTS:** Undergraduate qualification (on NQF Level 6) as recognized by SAQA in Business Administration/ Project Management/ Developmental Studies/ Information Technology/ Public Administration. Project Management certificate will be an added advantage. 4 years’ functional experience in project co-ordination

**LEGAL ADMINISTRATION OFFICER (MR-3 TO MR-5) (X 4 POSTS)**

**CENTRE:** Compensation Fund, Pretoria  
**REFERENCE NO:** HR 5/1/2/3/67  
**REMUNERATION:** R324 579 - R1111 323 per annum, (OSD)  
**ENQUIRIES:** Adv L Shokane, Cell: 067 415 4027

**REQUIREMENTS:** Four-year qualification (on NQF Level 7) in LLB/BPROC/ BCOMLAW/ BA LAW. Admission as an Advocate or Attorney of the High Court of South Africa. 2-8 years’ appropriate post qualification legal experience.

**ASSISTANT DIRECTOR: HUMAN RESOURCES MANAGEMENT**

**REFERENCE NO:** HR 5/1/2/3/46  
**REMUNERATION:** R 468 459 per annum (SR 09)  
**ENQUIRIES:** Mr T Mokoena, Cell: 072 187 6588  
Mr TB Gumede, Tel: 031 366 2355  
Mr S Joko, Cell: 043 701 3030  
Rev MG Sibanyoni Tel: 013 655 8702  
Ms S Lebogo, Cell: 082 885 8624  
Mr S Segalo, Cell: 082 337 4551  
Mr U Qambata, Cell: 082 414 8230  
Ms N Litheko, Cell: 078 289 7151

**APPLICATIONS: Chief Director: Provincial Operations**, PO Box 4560, Johannesburg, 2001. Or hand deliver at Department Employment and Labour, No. 47 Empire Road, Parktown. For online Applications Email to: [Jobs-GP@labour.gov.za](mailto:Jobs-GP@labour.gov.za)  
**For Attention:** Human Resource Management Gauteng Provincial Office.  
**APPLICATIONS: Chief Director: Provincial Operations**, 267 Anton Lembede Street, Durban. For online Applications Email to: [Jobs-KZN8@labour.gov.za](mailto:Jobs-KZN8@labour.gov.za)  
**For Attention:** Human Resource Management Kwazulu Natal Provincial Office.  
**APPLICATIONS: Chief Director: Provincial Operations**, No. 3 Hill Street. East London. For online Applications Email to: [Jobs-EC9@labour.gov.za](mailto:Jobs-EC9@labour.gov.za)  
**For Attention:** Human Resource Management Eastern Cape Provincial Office.  
**APPLICATIONS: The Chief Director: Provincial Operations**, Private Bag x7263, Emalahleni, 1035 or hand deliver at: Labour Building, Corner of Hofmeyer Street and Beatty Avenue, Emalahleni. For online Applications Email to: [Jobs-MPU-HRM@LABOUR.gov.za](mailto:Jobs-MPU-HRM@LABOUR.gov.za)  
**For Attention:** Human Resource Management Mpumalanga Provincial Office.  
**APPLICATIONS: Chief Director: Provincial Operations**, Private Bag X9368, Polokwane, 0700 or hand deliver at 42a Schoeman Street, Polokwane.  
**For online Applications Email to:** [Jobs-LP@labour.gov.za](mailto:Jobs-LP@labour.gov.za)  
**For Attention:** Human Resource Management Limpopo Provincial Office.  
**APPLICATIONS: Chief Director: Provincial Operations**, Latoria House, 43 Charlotte Maxeke, Street, Bloemfontein, 9301.  
**For online Applications Email to:** [jobs-fs10@LABOUR.gov.za](mailto:jobs-fs10@LABOUR.gov.za)  
**For Attention:** Human Resource Management Free State Provincial Office.  
**APPLICATIONS: Chief Director: Provincial Operations**, Private Bag X 2040, Mmabatho, 2735 or hand deliver at: Provident House, University Drive, Mmabatho.  
**For online Applications Email to:** [Jobs-NW8@Labour.gov.za](mailto:Jobs-NW8@Labour.gov.za)  
**For Attention:** Human Resource Management North West Provincial Office.  
**APPLICATIONS: Chief Director: Provincial Operations**, Private Bag X 5012, Kimberley, 8301 Or hand deliver at Cnr Compound and Pniel Road.  
**For online Applications Email to:** [Jobs-NCKIM@labour.gov.za](mailto:Jobs-NCKIM@labour.gov.za)  
**For Attention:** Human Resource Management Northern Cape Provincial Office.

**REQUIREMENTS:** Undergraduate qualification (on NQF Level 6) as recognized by SAQA in Human Resource Management. 4 years’ functional experience on Senior Practitioner level in Human Resource Management (Recruitment & Selection, Condition of Services, Performance Management and HRD) environment of which 2 years at a supervisory level

**NOTE: APPLY FOR ALL APPLICATIONS**  
Coloureds, Indians Whites and Persons with disabilities are encouraged to apply

**CLOSING DATE: 15 August 2025 @16:00 (walk-in) and 00:00 (online)**

**CENTRE: Compensation Fund, Pretoria**  
**Application address or hand delivery: Chief Director: Corporate Services: P O Box 955, Pretoria, 0001 67 Thabo Sehume & Madiba Street, Delta Heights Building**

**NOTE:** All attachments for online application must include an application form Z83 and CV only, in PDF and as one (1) document or attachment, indicate the correct job title and the reference number of the post on the subject line of your email. Use the correct email address associated with the post. JPEG (picture/snapshot) application will not be accepted. Failure to do so, your application will be disqualified. Applications quoting the relevant reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za/](http://www.gov.za/) documents. Received applications using the incorrect application for employment (old Z83) will not be considered. Each post(s) advert must be accompanied by its own application form for employment and must be fully completed, initialled and signed by the applicant as instructed below. Failure to fully complete, initial and sign the Z83 form will lead to disqualification of the application during the selection process. All fields of Section A, B, C and D of the Z83 must be completed in full. Section E, F, G (Due to the limited space on the Z83 it is acceptable for applicants to indicate refer to CV or see attached. However, the question related to conditions that prevent re-appointment under Part “F” must be answered and declaration signed. Only an updated comprehensive CV (with detailed previous experience if any) and a completed and signed new Z83 application form is required. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources and such qualification(s) and other related document(s) will be in line with the requirements of the advert. Non-RSA Citizens/Permanent Resident Permit holders in possession of foreign qualifications must be accompanied by an evaluation report issued by the South African Qualification Authority (SAQA) (only when shortlisted). The Department does not accept applications via fax. Applicants who do not comply with the abovementioned instructions/ requirements, as well as applications received late will not be considered. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to shortlisted candidates only. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate’s suitability based on the post’s technical and generic requirements. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act(POPIA) Your information will be used solely for the purpose of this promotion and will not be shared with third parties without prior consent unless required by law. The Department reserves the right not to make any appointment(s) to the below advertised post(s). The successful candidate will be expected to sign a performance agreement. The Department is an equal opportunity affirmative action employer. The Employment Equity Plan of the Department shall inform the employment decision. It is the Department’s intention to promote equity (race, gender and disability) through the filling of this post(s). **For more details on each post, please be referred to the website: [www.labour.gov.za](http://www.labour.gov.za).**